

Local Authority Trading Company (LATC)

This brief outline the direction of travel for the project up until January 2023 when the Project Manager and Consultants will present the full report to this committee.

Work is continuing with the following actions completed.

1. Visits to other centres which have been through or are in the middle of development. The commonality between all the centres; all centres refurbished and not new builds.

The centres included:

Monmouth

Halesowen

Warrington (Great Sanky Neighbourhood Hub)

Salt Ayre

The team of officers were able to take away key learning which formed part of the discussion at the facilitated officer workshop held by the consultants in July. Conversations will continue as we move forward on the design aspect of the leisure assets.

Key partners within health, education, voluntary, community and social enterprise organisations and physical activity and sport have been contacted as we open discussions on the potential asset developments and partnership collaborating with the new company.

2. The project team are working through and in some cases completed the following areas which will be relevant both within the demobilisation of the current leisure contract and the mobilisation of the new company.
 - a. Health and Safety audits at both The Pulse and Stratford Park Leisure centre (complete with action plans)
 - b. Inventory audits at both centres
 - c. Risk management workshop (complete)
 - d. Service level agreements to deliver HR, finance, property services and IT services to the new company
 - e. Inventory and cost of IT equipment for the new company (complete and will be added to the business case as part of the set-up costs)
 - f. Conditions surveys on both centres
 - g. Research into a new CRM (customer relationship management) and FM (facility management) system for the new company (soft market testing has taken place)

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**COMMUNITY SERVICES AND LICENSING COMMITTEE
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3. The Consultants and officers are continuing to work on
 - a. The business case and investment plan including financial viability, board and management structure
 - b. The external consultation with the identified stakeholders and wider public
 - c. Final report with recommendations on the best set up of the new leisure company for the council.

A full and detailed transfer document has been designed to support both demobilisation of the current management arrangement and mobilisation of the new one.

The business case and final report will be presented at this committee in January 2023.

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